

S-E-C-R-E-T

02 REGISTRY  
FILE *Rem 8*

25X1

16 October 1985

MEMORANDUM FOR: Deputy Director for Operations  
Office of General Counsel  
Office of Security

25X1

FROM:

Chief, Regulatory Policy Division

25X1

SUBJECT:

Proposed  Procedures Governing  
Automobile Accidents When on Official Business  
(Job #1283)

FOR YOUR INFORMATION:

1. The attached notice was initiated by the Office of Logistics with information provided by the Logistics and Procurement Law Division, Office of General Counsel. Its purpose is to provide employees with procedures to follow when involved in an automobile accident while on official business.

2. We plan to forward the proposal to the Deputy Director for Administration on 22 October 1985. Please direct any questions or comments to the undersigned before that date.

25X1

Attachment:

- A. Concurrence Sheet (OGC)
- B. Proposed

25X1

25X1

cc: OL

UNCLASSIFIED WHEN SEPARATED  
FROM ATTACHMENT

*No OS Comments on Subject. All components concurred. Close to OS/Regist. 10/21/85*

02 REGISTRY

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Next 1 Page(s) In Document Denied

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## ROUTING AND RECORD SHEET

SUBJECT: (Optional) Proposed [redacted] Procedures Governing Automobile Accidents When on Official Business		EXTENSION		NO.
FROM: [redacted] Policy Branch/PPG Office of Security		[redacted]		DATE 18 October 1985
TO: (Officer designation, room number, and building)	DATE	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)	
	RECEIVED	FORWARDED		
1. C/OPS/PSI			<p>Attached is a proposed [redacted] on subject, initiated by the Office of Logistics with information provided by the Logistics and Procurement Law Division, Office of General Counsel. Subject [redacted] was written to provide employees with procedures to follow when involved in an automobile accident while on official business.</p> <p>Please forward your concurrence/non-concurrence to this office by COB on Monday, 21 October 1985. Due to short deadline, a telephonic response, followed by a written response, will suffice.</p>	
2. C/OPS/PAS				
3. C/OPS/TS				
4. C/SEG				
5. C/SRD				
6. C/SSC				
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FORM 1-79 610 USE PREVIOUS EDITIONS

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## ROUTING AND RECORD SHEET

SUBJECT: (Optional) Proposed [redacted] Procedures Governing Automobile  
Accidents When on Official Business

FROM:

Policy Branch/PPG  
Office of Security

EXTENSION

NO.

DATE 18 October 1985

TO: (Officer designation, room number, and building)

DATE

OFFICER'S  
INITIALSCOMMENTS (Number each comment to show from whom  
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RECEIVED

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1. C/OPS/PSI

21 OCT 1985

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subject, initiated by the  
Office of Logistics with  
information provided by the  
Logistics and Procurement Law  
Division, Office of General  
Counsel. Subject [redacted] was  
written to provide employees  
with procedures to follow when  
involved in an automobile  
accident while on official  
business.

2. ~~C/OPS/PAS~~3. ~~C/OPS/TS~~4. ~~C/SEC~~5. ~~C/SRD~~6. ~~C/SSG~~

7.

8.

PB/PPG

9.

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concurrence/non-concurrence to  
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21 October 1985. Due to short  
deadline, a telephonic  
response, followed by a written  
response, will suffice.

1 to 8: Concur  
as written

C/SRD

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*Green*

FORM  
1-79610 USE PREVIOUS  
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3. C/OPS/TS

10/21/85 *PL*4. ~~C/SEG~~5. ~~C/SPD~~6. ~~C/SSC~~

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8. POLICY BRANCH/PPG

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3-8

*Per our telephone conversation, I have no real problems and so concur with what mentioned,*

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Concur 10/21

FORM  
1-79

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OK

21 Oct 85

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